



GRIEVANCE REDRESSAL COMMITTEE

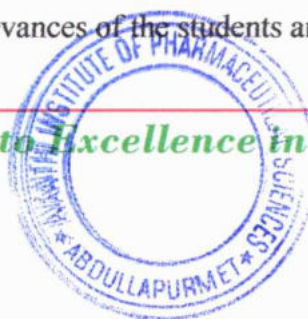
As per the F.No. 14-4/2012 (CPP-II), In exercise of the power conferred under clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956 (3 of 1956), supersession of the University Grants Commission (Grievance Redressal) Regulation, 2012. The Grievance Redressal committee is constituted in the college for the purpose of addressing the Grievance of students, parents and others.

The committee is established with Principal as chairman, one Professor as coordinator and three other senior faculty members.

Objectives of Grievance Redressal Cell:

1. To ensure the dignity of the College, a hostile-free environment is established in the College by promoting friendly and cordial relationship among students and in between students and teachers.
2. To establish easily accessible, responsive, and accountable mechanisms for resolving the grievances in order to maintain a peaceful educational atmosphere in the institute.
3. Dealing with difficult situations effectively is necessary to decrease oppressive or unsatisfactory conditions.
4. Encouraging the students to voice their complaints and issues freely and honestly without worrying about being victimized.
5. Counseling the students to value the dignity of one another with due respect and be patient whenever a disagreement develops.
6. Instructing all students to avoid creating conflicts between them, with teachers, or with the college administration.
7. Advise all staff members to be kind and affectionate towards students and avoid being vindictive to any of them in any circumstance.
8. To assist students who have been denied access to College services to which they are legally entitled.
9. To ensure that college officials be courteous, accountable and responsive members in addressing the needs of the students.
10. To make sure that the grievances of the students are resolved in a fair and impartial manner.

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Frequency of meeting: As and when required or at least once in a semester.

Grievance Redressal Process: Complaints affecting one or more individual students in respect of the course content, lectures, availability of books, transportation and other facilities, Internal evaluation, tussle between students, teasing, insulting through color, caste/ religion etc., are received for Redressal.

Stages for Redressal of grievances

First stage (Section Department level)

The aggrieved Student represents his/her grievance either in person or through Online or Writing to the concerned Person In-charge in the Dept., which is acknowledged. A written reply is sent to the student under the signature of the In-charge/HOD within 15 days.

Second stage (Administration level)

If the student is not satisfied, he/she may request the Person In-charge/HOD to forward his/her grievance to the grievance committee constituted at Administration level comprising the following:

- Concerned Head of the Department
- Legal Advisor
- Principal

Along with concerned HOD, any one among the other two (b and c) would address the issue/grievance and after thorough screening of the grievance recommendations of the grievance committee will be communicated to the concerned student within 15 days.

The representation will be disposed of in the Grievance Redressal Meeting which meets as per the Requirement or at least once in a semester.

All the officers try to put in their best efforts to examine and redress the genuine grievances submitted by students at different stages expeditiously.

Mechanism of Grievance Redressal Cell:

Students and Staff have access to processes that allow for appeals, complaints and grievances that are to be resolved. Student and staff grievance resolution process seeks to facilitate their formal resolution of grievances as close as possible to the source of the aggrieved person's dissatisfaction, though there will be instances when either students may choose to lodge formal appeal or a grievance needs to go to a higher authority for resolution.

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The institute has the following mechanism to analyze the grievances.

1. Suggestion boxes are placed on all corridors in the Institute to lodge the feedback/complaint/suggestion of all stakeholders.
2. The committee should hold a meeting once in a month to address the grievances raised by staff and students.
3. The Grievance Redressal Cell's responsibility is to ensure that all concerned parties involved are fairly represented.
4. The investigator will thoroughly take notes of all interviews with the offended member and key witnesses during the process of investigation.
5. The committee may gather and consider any information it deems relevant and hear from anybody it judges to have relevant information in addition to the written declarations and testimony of the student and the teaching member. The committee ultimately decides whom to interview, however the student and faculty member may both submit names of people with pertinent information.
6. The committee's discussions and proceedings will be maintained confidentially in any circumstances.
7. After investigation upon grievances received, the committee members prepare a report and forward to Principal for further action.
8. Thereafter, the principal on reviewing, and understanding the level of the problem forwards the same to the management committee for necessary action & resolve the grievance



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5.1.4 Grievance Redressal Committees formation for 2018-2023

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AIPS/GRC/01/2022-2023

Date: 14-06-2022

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 16-06-2022 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2022-23.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

Copy to:

1. All HOD's
2. IQAC
3. Office



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AIPS/GRC/01/2022-23

Date: 16-06-2022

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 16-06-2022 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2022-2023.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2022-23. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2


Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.

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GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	G. SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	E. AVINASH	STUDENT	MEMBER	



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AIPS/GRC/01/2021-2022

DATE: 08-06-2021

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 10-06-2021 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2021-22.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

Copy to:

- 1.All HOD's
- 2.IQAC
- 3.Office




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AIPS/GRC/01/2021-22

Date: 10-06-2021

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 10-06-2021 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2021-2022.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2021-22. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2


Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



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GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y.JAYAPRADA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K.USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T.MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	M.SANGEETHA	STUDENT	MEMBER	



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AIPS/GRC/01/2020-21

Date:10-10-2020

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 12-10-2020 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2020-21.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman



Copy to:

1. All HOD'S
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AIPS/GRC/01/2020-21

Date: 12-10-2020

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 12-10-2020 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2020-2021.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2020-21. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



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	Research related issues, etc.
Extensions and extra curricular	Alumni registration an award of non-academic credits, physical education ,etc
Amenities and maintenance	Hostel facilities -allocation of rooms ,the standard of a meal, wi-fi internet connectivity, utility-stores, computer facilities, drinking water, sanitation and hygiene , maintenance, medical facilities ,etc
Placements & internships	On campus or off – campus interviews, soft skills training, internships, etc.
General administration	Collection of fee on –line fee payment gateway, id card, scholarship, HR - related issues, transportation, etc.
Other related issues	Safety & amp; security , discipline, misbehaviours, emergency services, etc.

Formation of the Grievance Redressal Committee (GRC)

A grievance redressal committee shall be established to deal with the complaints of students/teaching or non-teaching staff: The Committee shall consist of the following members nominated by the employer:

- The Principal of the college - Chairman.
- One Professor shall act as Coordinator.
- At least three committee members must be senior teaching professors nominated by the principal
- A student:- A representative from among students of the college to be nominated by the Principal based on academic merit or Competence in sports or performance in co-curricular activities.

Meeting of the Committee

(i) The Committee shall meet at least twice every academic year.

(ii) The chairperson of the Committee can call a special meeting at any time upon written request of not less than one-third of the total number of members of the Committee, on a date not later than 15days after receipt of such requisition by the chairperson.

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Method

The following procedure shall be followed for the investigation or inquiry of the complaints received by the GRC

- Once received, the complaint shall be determined, reviewed, and conveyed to the department/office/individual responsible for the substantive role of the claim, requesting that the grievance be investigated and resolved within a specified time, or no later than seven days from the date of receipt of the grievances complaint.
- In the case of a grievance received through a suggestion or grievance box, the box should be opened in the presence of a committee members including a student
- * The Grievance Redressal Committee shall coordinate, supervise, and ensure that grievances are resolved on time. Depending on the severity of the complaint, the Grievance Redressal Committee may follow up on it daily with reminders before it is finally resolved
- The Grievance Redressal Committee will review the redressal mechanism in depth. If the Committee satisfied with the solution provided by the relevant department/office/individual, the committee will notify the grievant in writing and the matter will be considered closed until the grievant shows approval of the resolution at this stage.
- If the Grievance Redressal Committee is not pleased with the solution issued by the respective department/office/individual, or upon the grievant written request. The committee will schedule a hearing and notify the college/department/office/individual, as well as the grievant, via letter. If the committee determines that additional information or testimony is required to decide after the hearing, it will request that the parties send that information. In this case, the trial will be continued until the necessary documents are received.
- After the hearing or investigation, the grievance redressal committee shall use its best efforts to work out a resolution of the issues involved with the parties named in the grievance application pass an order indicating the reasons for such order, as may be deemed fit.



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GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	P. VAMSHIKRISHNA	STUDENT	MEMBER	



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AIPS/GRC/01/2019-20

Date:10-10-2019

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform al the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 12- 10-2019 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2019-20.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman

Copy to:

1. All HOD'S
2. IQAC
3. Office




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AIPS/GRC/01/2019-20

Date:12-10-2019

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 12-10-2019 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2019-20

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2019-2020.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2019-20. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.


Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.




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GRC MEMBERS

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1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSISTANT PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	R. TARUN KUMAR	STUDENT	MEMBER	



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AIPS/GRC/01/2018-2019

DATE:07-06-2018

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on

09-06-2018 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2018-19.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office



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Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AIPS/GRC/01/2018-2019

DATE: 09-06-2018

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 09-06-2018 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2018-19

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2018-19.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2018-19. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



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Ranga Reddy Dist.



GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr.Y.JAYAPRADA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	Dr.JITHENDRA PATEL	ASSOCIATE PROFESSOR	MEMBER	
6.	K.SAREESH	ASSISTANT PROFESSOR	MEMBER	
7.	T.MADHURI	ASSISTANT PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	NAVEEN TAPA	STUDENT	MEMBER	



CHAIRMAN

- PRINCIPAL
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Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



GRC Committee Details

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AIPS/GRC/01/2022-2023

Date: 14-06-2022

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 16-06-2022 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2022-23.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

Copy to:

1. All HOD's
2. IQAC
3. Office



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Ranga Reddy Dist.



AIPS/GRC/01/2022-23

Date: 16-06-2022

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 16-06-2022 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2022-2023.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2022-23. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

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[Signature]
- PRINCIPAL
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3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	G. SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	E. AVINASH	STUDENT	MEMBER	



PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AIPS/GRC/02/2022-23

Date:08-08-2022

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 10/08/2022 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss matters related to replacement of broken wash basin.
- To discuss matter related to providing of curtains due to improper view of board while using projector.
- Any other matters with the discussion of Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office



PRINCIPAL

- PRINCIPAL

Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.

Date: 26/07/22

To

The Principal
Avanthi Institute of Pharmaceutical sciences
Gunthapally
Hyderabad

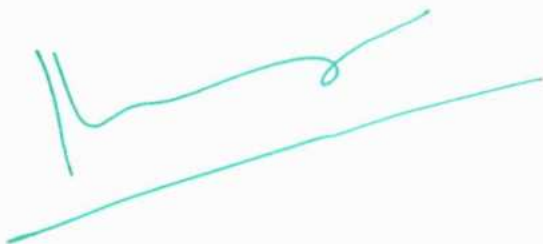
Sub:- Replace the broken wash basin

We are M. Gayathri, D. Ramatulasi from Pharm D
1st year actually we want new wash basins in our
floor. So, I please request you to change broken wash basins.

Thanking You.

Your's faithfully
M. Gayathri
D. Ramatulasi
Pharm D 1st year

Forwarded to
GRL



Date:- 4/08/22

To,

The principal,

Avanthe institute of pharmaceutical sciences,

Gunthapally,

Hyderabad.

Subject: Replace the curtains.

We are V. Sampathkumar, C. Venkatesh,
V. Akhilesh from B-pharm 3rd year. Actually we
want new curtains in our class rooms.
So, I request you to change the curtains.

Thanking you.

yours obediently
V. Sampathkumar
C. Venkatesh
V. Akhilesh
B-pharm 3rd year.

Fwdkare



AIPS/GRC/02/2022-23

Date: 10-08-2022

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 10-08-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Action on the items from previous meeting minutes.

Item 1:

To discuss matters related to replacement of broken wash basin.

Resolution:

It was discussed to look into the problem addressed by the Pharm D 1st year, students M.Gayathri and D.Ramatulasi, regarding replacement of broken wash basin. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task within a day. The complaint was resolved by replacing the broken wash basin.

Item 2:

To discuss about providing curtains due to improper view of board while using projector.

Resolution:

With reference to the complaint filed by B Pharmacy 3rd year students Y.Sampath kumar, C.Venkatesh and V.Akhilesh, the committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and check that the window curtains are arranged as soon as possible.



- PRINCIPAL

Committed to Excellence in Technical Education

Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



The tentative date for next meeting was planned by Principal and is scheduled for October, 2022.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y.JAYAPRADA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	G.SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER	
7.	T.MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	E.AVINASH	STUDENT	MEMBER	



PRINCIPAL
 Avanthi Institute of Pharmaceutical Sciences
 Gunthapally (V), Hayath Nagar (M),
 Ranga Reddy Dist.

Committed to Excellence in Technical Education

Date : 19/8/22

To
The Principal
Avanthi Institute of Pharmaceutical Sciences.
Gunthapally.
Hyderabad

Sub:- Thanks for giving feed back regarding the broken
wash basins replacement.

We are M. Gayathri, D. Ramatulasi from PharmD
1 year. Respected Principal sir thanks for immediate action
regarding replacing wash basins.

Thanking you.

Your's faithfully
M. Gayathri
D. Ramatulasi
Pharm D 1 year.

Date:- 12/08/22

To,
The principal,
Aranthi institute of pharmaceutical sciences,
Gunthapally,
Hyderabad.

Subject: Thanks for giving feedback regarding
the replacing the curtains.

We are Y. Sampath kumar, C. Venkatesh,
V. Akhilesh from B-pharm 3rd year. Respected
principal sir thanks for immediate action
regarding replacing curtains.

Thanking you.

yours obediently,
Y. Sampath kumar
C. Venkatesh
V. Akhilesh
B-pharm - 3rd year.



AIPS/GRC/03/2022-23

Date: 08-10-2022

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 10-10-2022 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related about socket problem.
- To discuss matter related about to change of bulb in the library.
- Any other matters with the discussion on Chairman.



Copy to:

1. All HOD'S
2. IQAC
3. Office

PRINCIPAL

- PRINCIPAL

Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.

Date 29/9/22

To,

The Principal,

Aranthi Institute of Pharmaceutical Sciences,

Gunturpally,

Hyderabad.

Sub:- Requesting to change the bulb in library.

We are A. Umika, S. Sai Vennela from Pharm-D 3rd year.

We request you to provide a new bulb in library as old one are not in a proper condition as early as possible.

Thanking you

Yours obediently,

A. Umika

S. Sai Vennela

Pharm-D 3rd year.

Fwd to ARC

10/

Date: 3/10/22
Gunthapally

To.
The principal sir,
Avanthi Institute of pharmaceutical sciences
Gunthapally
Hyderabad.

Subject: socket problems in classroom

Respected sir,

we are ch. Sarada & P. Nandini Reddy
from pharm.D II year writing this letter regarding
socket problems in classroom due to improper
connections and breakage of sockets. so please
kindly requesting you sir to solve this
problems.

Thanking you sir

yours faithfully.

ch. Sarada
P. Nandini Reddy
pharm. D - II year.

Fwd to CMC
11/10/22



AIPS/GRC/03/2022-23

Date: 10-10-2022

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 10-10-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, the Chairman briefed about the responsibilities of the committee and its functions to the members.

Action on the items from previous meeting minutes.

Item:-1 :

To discuss about to change the bulb in the library.

• Action taken: Bulbs which were not in proper condition is replaced with new one's in the library.

Item:-2:

To discuss about the sockets problem in classroom.

Action taken: Sockets which were not in proper condition is replaced with new one's in the classroom..

Resolution:

The following students Ch.Sarada, and P.Nandini of 2nd year Pharm-D ,came out with a problem related to the sockets in the classroom . The Grievance Redressal Committee Chairman asked AO, to look into this matter and also advised him to discuss with the concerned manager to increase the number or to replace to the sockets in classroom.

The Chairman also directed the AO to monitor this issue and check whether it is resolved at the earliest.



PRINCIPAL

Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.

Committed to Excellence in Technical Education



The tentative date for next meeting was planned by Principal and is scheduled for December 2022.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y.JAYAPRADA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	G.SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER	
7.	T.MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	E.AVINASH	STUDENT	MEMBER	



PRINCIPAL
 Avanthi Institute of Pharmaceutical Sciences
 Gunthapally (V), Hayath Nagar (M),
 Ranga Reddy Dist.

date:- 29/10/22

To,
The Principal,
Alvanthi Institute of pharmaceutical sciences,
Gunthapally,
Hyderabad.

Sub:- Thanks giving feed back regarding ~~the~~ to providing of
new bulbs.

we are A.Unilca, S.Sai Vennela from pharm-D 3rd year.

Respected sir thanks for immediate action regarding the issue
of light bulbs in the library.

Thanking you

Yours faithfully,

A.Unilca

S.Sai Vennela

pharm-D 3rd year.

Date:- 25/10/2022
Gunthapally.

To,
The principal Sir
Avaathi Institute of pharmaceutical sciences
Gunthapally.
Hyderabad.

Subject :- Thankful feedback regarding
socket problem in classroom

Respected Sir,
we are ch. sarada P. Nandini Reddy
from pharm. D II year writing this letter
regarding thankful feedback for solving socket
problem in classroom.

Thanking you Sir

Yours faithfully,
ch. Sarada
P. Nandini Reddy
pharm. D II year,



AIPS/GRC/04/2022-23

Date: 10-12-2022

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 12-12-2022 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related pests and birds.
- To discuss matter related self defence cultural activity class in time table.
- Any other matters with the discussion on Chairman.



Copy to:

1. All HOD'S
2. IQAC
3. Office


PRINCIPAL

- PRINCIPAL
Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.

Date: 5/12/22
Hyderabad.

To,
The Respected Principal,
Avarathi Institute of Pharmaceutical Sciences,
Gunthapally, Hyderabad

Sub:- Self defence cultural activity class in time table.

We M. Keerthi and K. Chandana from Pharm-D
III year. We request to add the self defence cultural
activity class in time table which can be useful
for the daily life. Now-a-days self defence is the
most important activity for the society. Please, grant
a self defence cultural activity class in time table.

Thanking You,

FWD to CMC


Yours obediently,
M. Keerthi
K. Chandana.

Date: 4/11/22

To

The Principal,

Avanthi Institute of Pharmaceutical Sciences,

Gunthapally,

Hyderabad.

Sub: Regarding pests and birds in the classrooms.

Respected sir,

We are H. Ayesha and Shurooq Fatima from pharm D
III-year. As the no. of pests and birds are increasing
in the classrooms we request you to take necessary
steps regarding this as soon as possible.

Thanking You.

Yours sincerely,

H. Ayesha

Shurooq Fatima

Pharm D III-year.

Fwd & are



AIPS/GRC/04/2022-23

Date: 12-12-2022

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 12-12-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, the Chairman briefed about the responsibilities of the committee and its functions to the members.

Action on the items from previous meeting minutes.

Item:-1 :

To discuss about issue of pest and birds.

- Action taken:- Arranged the mesh on windows and ventilators to avoid the pests and birds.

Item:-2:


To discuss about the self defence cultural activity class in time table.

Action taken: - Arranged the self defence cultural activity class in time table.

Resolution:

The following students M.Keerthi and K.Chandana of 3rd year Pharm-D came out with a problem related to provide self defence cultural activity class in time table. The Grievance Redressal Committee Chairman asked AO, to look into this matter and also advised him to discuss with the concerned manager. The Chairman also directed the AO to monitor this issue and check whether it is resolved at the earliest.




- PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



The tentative date for next meeting was planned by Principal and is scheduled for February, 2023

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADHA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	G. SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	E. AVINASH	STUDENT	MEMBER	



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar
Ranga Reddy Dist.

Committed to Excellence in Technical Education

Date:- 19/12/22
Hyderabad.

To,

The respected principal,
Avanthi institute of pharmaceutical sciences,
Gunthapally, Hyderabad.

Sub:- Thanks giving feedback regarding self defence
cultural activity class in time table.

We M.keerthi and k.chandana from pharm-D
III year. We thank you for providing the self
defence cultural activity class in time table.

Thanking You,

Yours obediently,
M.keerthi
k.chandana.

Date: 27/12/22

To,
The Principal,
Awanthi Institute of pharmaceutical Sciences,
Gunthapally,
Hyderabad.

Sub: Thanks giving regarding the issue of pests
and birds in the classrooms.

Respected sir,

We are H. Ayesha and Shurooq Fatima from pharm
D III-year. We would like to convey our gratitude
for solving the issue regarding the increased pests
and birds in the classrooms.

Thanking You.

Yours sincerely,
H. Ayesha
Shurooq Fatima
Pharm D III-year.



AIPS/GRC/05/2022-23

Date: 06-02-2023

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 08-02-2023 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.


Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related about replacement of dustbins in corridor of each floor.
- To discuss matter related about insufficient chairs in library.
- Any other matters with the discussion on Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office




PRINCIPAL
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Date:- 28/1/23

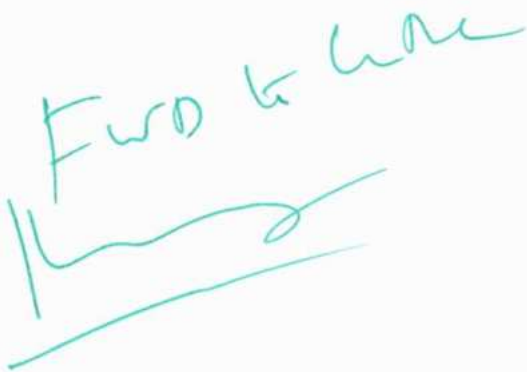
To
The principal
Avanthi Institute of pharmaceutical sciences,
Gunthapally.

Subject :- Insufficient chairs in the library

Respected sir,

We are T. Niharika, M. Vinitha
from B. pharm IInd year. The main reason to
write this letter is to provide chairs in the library.
As there are insufficient chairs in the library.
It is causing inconvenience to the students and
causing a lot of disturbance in library. So I
request you to provide sufficient chairs in the
library.

Thanking you

Fwd to Mr


Yours faithfully

T. Niharika
M. Vinitha
B. pharm IInd year

Date :- 1/02/23

To,

The principal sir.

AIPS.

Guntapally (V).

Subject :- Problems about replacement of dustbins.

I am A. Unika - from pharm-D-II year studying in aips. Here is to inform that the replacement of dustbins. So I am requesting you to improve the problems.

Thanking you

Yours Sincerely
A. Unika
pharm-D-2nd year

Fwd is here




AIPS/GRC/05/2022-23

Date: 08-02-2023

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 08-02-2023 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2022-23. The Chairman heartily welcomed the members for the meeting. Further, the Chairman briefed about the responsibilities of the committee and its functions to the members.

Action on the items from previous meeting minutes.

Item:-1 • To discuss about replacement of dustbins in corridor of each floor.

Action taken: Replaced the dustbins in corridor of each floor.

Item:-2 • To discuss about insufficient chairs in library.

Action taken: Arranged the chairs in library.

Resolution:

The following students T.Niharika and M.Vinitha, of 2nd year B.Pharm, came out with a problem related to provide a extra chairs in library. The Grievance Redressal Committee Chairman asked AO, , to look into this matter and also advised him to discuss with the concerned manager .

The Chairman also directed the AO to monitor this issue and check whether it is resolved at the earliest.



Committed to Excellence in Technical Education

Handwritten signature
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



The tentative date for next meeting was planned by Principal and is scheduled for April, 2023

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADHA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	G. SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	E. AVINASH	STUDENT	MEMBER	



PRINCIPAL
Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Ranga Reddy Dist., Hyderabad - 501 512.

Committed to Excellence in Technical Education

Date:- 11/02/23

To
The principal sir
AIPS.

Subject :- Thankful, feedback regarding immediate action for providing the replacement of dust bins.

I am A. Unika from pharm-D-2nd year.
Here is to informing that, I am very thankful towards you work regarding immediate action for providing problems of replacement of dust bins.

Yours Sincerely,
A. Unika
pharm-D-2nd year.

Date :- 20/02/23.

To

The principal,

Avanthi Institute of pharmaceutical Sciences,

Gunthapally.

Subject : Thanking feedback regarding sufficient
chairs in library

Respected sir,

We T. Niharika , M. Vinitha

from B. pharm IInd year. The main reason for
writing this letter is to thank you for providing
sufficient chairs in library. We are so grateful
as we have ample amount of chairs in the
library for us to study peacefully without
any inconvenience.

Thanking you.

Yours faithfully

T. Niharika

M. Vinitha

B.pharm - IInd year



AIPS/GRC/01/2021-2022

DATE: 08-06-2021

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 10-06-2021 at 2.30 pm.


Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2021-22.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

Copy to:

1. All HOD's
2. IQAC
3. Office




PRINCIPAL
- PRINCIPAL
Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AIPS/GRC/01/2021-22

Date: 10-06-2021

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 10-06-2021 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2021-2022.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2021-22. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



Committed to Excellence in Technical Education

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y.JAYAPRADA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T.MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	M.SANGEETHA	STUDENT	MEMBER	



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.

Committed to Excellence in Technical Education



AIPS/GRC/02/2021-22

Date: 21-08-2021

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 23-08-2021 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related about water supply, sanitation facilities.
- To discuss matter related about to provide new carom boards.
- Any other matters with the discussion on Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office




PRINCIPAL
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana

Date : 6/08/2021

To,

The principal sir,

Avanthi institute of pharmaceutical sciences,

Sub:- problems in water supply, sanitation facilities

We are K. Vijay Kumar, B. Ganesh from B-pharm-1st year. Here is to inform that, the reason for writing this letter is to improve the sanitation facilities including neat and tidy washrooms, continuous water supply. So I am requesting you to improve the above problems

Thanking you,

Yours obediently,

K. Vijay Kumar

B. Ganesh

B-pharm 1st yr

FWD to CM

Date:- 17/08/2021

To
The principal sir
Avanthi Institute of pharmaceutical sciences,
Gunthapally,

Subj: requesting to provide new
carrom board for student

Respected sir,

I am K.S. Prahashith from pharm-D^{1st} year
we want the new carrom board because
the old board is not smooth and the coins are
so thin. so, we kindly request you sir to
replace a new board.

Thanking you sir

FWD to Mr


Yours faithfully
K.S. Prahashith
Pharm-D^{1st} year



AIPS/GRC/02/2021-22

Date: 23-08-2021

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 23-08-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, the Chairman briefed about the responsibilities of the committee and its functions to the members.

Action on the items from previous meeting minutes.

Item:-1 • To discuss about water supply, sanitation facilities.

• Action taken: To clear out the water supply problem.

Item:-2 • To discuss about to provide new carrom boards.

Action taken: Arranged new carrom boards.

Resolution:

The following students K.S.Prahasith of 1st year Pharm-D came out with a problem related to provide new carrom boards. The Grievance Redressal Committee Chairman asked AO, to look into this matter and also advised him to discuss with the concerned manager to provide new carrom boards.

The Chairman also directed the AO to monitor this issue and check whether it is resolved at the earliest.



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PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



The tentative date for next meeting was planned by Principal and is scheduled for October, 2021.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2.	Dr. Y.JAYAPRADA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K.USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T.MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	M.SANGEETHA	STUDENT	MEMBER	



PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayathnagar (M),
Ranga Reddy Dist

Committed to Excellence in Technical Education

Date: 17/09/2021

To

The principal sir,

Avanathi institute of pharmaceutical sciences

Sub:- Thankful . feedback regarding immediate action for providing sanitation facilities and keeping neat washrooms and also immediate water supply.

we are k.vijay kumar, B.Ganesh from B-pharm 1st year . Here is informing that , I am very thankful towards your work, regarding immediate action for providing (or) solving problems & cleaning sanitation facilities

your's obediently,

k. vijay kumar

B. Ganesh

B-pharm 1st yr.

DT :- 8/09/2021

To

The principal Sir,
Avanathi Institute of pharmaceutical Science
Gunturapally.

Sub : Thanks for giving feedback regarding
new exam board.

From K.S prashanth from pharm-D 1st year

Respected principal Sir Thanks to taken
an immediate action and providing a new
exam board.

Thanking you

Yours faithfully

K.S prashanth
pharm D 1st year.



AIPS/GRC/03/2021-22.

Date: 23-10-2021

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR


All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 25-10-2021 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related about to replace broken wash basin.
- To discuss matter related about to provide curtains due to improper view of board using projector.
- Any other matters with the discussion on Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office


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AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Date - 19/10/2021

To

The principal sir,

Avanthi Institute of pharmaceutical sciences,

Runthapally,

Hyderabad

Sub - Replace the broken wash basin.

I am L. Aparna From B.pharm I year

Actually we want new wash basins in our floor.

So I'm requesting you to change the broken wash basin.

Thanking you.

Yours faithfully

L. Aparna

B pharm I year.

FWD to me

Ths

Date :- 21/10/2021

To

The principal

Avanthi Institute of pharmaceutical sciences

Subject :- providing curtain due to improper view board using projector.

I am D. Shruithi, K. Rahul from B. pharm 3rd year.

Here is to inform that, the reason for writing this letter is curtain are torn old and very dirty. we need new one so please arrange the curtain early as possible

Thanking you

Yours sincerely

D. Shruithi

K. Rahul

B. Pharmacy 3rd year

Fwd to CME
Th



AIPS/GRC/03/2021-22

Date: 25-10-2021

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 25-10-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Action on the items from previous meeting minutes.

Item 1: To discuss matters related to replacement of broken wash basin.

Resolution:

It was discussed to look into the problem addressed by the B.Pharm 1st year Student, L.Aparna, regarding replacement of broken wash basin. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task within a day. The complaint was resolved by replacing the broken wash basin.

Item 2: To discuss about providing curtains due to improper view of board while using projector.

Resolution:

With reference to the complaint filed by B Pharmacy 3rd year students K.Rahul and D.Shruthi and The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. the committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and check that the window curtains are arranged as soon as possible.



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Handwritten signature
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



The tentative date for next meeting was planned by Principal and is scheduled for December 2021

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2.	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	M. SANGEETHA	STUDENT	MEMBER	



PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Gunthapally (V), Abdullapurmet (M),
Ranga Reddy Dist.

Committed to Excellence in Technical Education

Date - 12/11/2021

To

The principal sir,

Avanthi Institute of pharmaceutical sciences
Gunthapally.

Subject - Thankful feed back regarding Replacement
of broken wash basin

Myself L. Aparna from Bpharm I year.

Here I'm Informing that, I'm very thankful
towards your work regarding immediate action
for providing or solving problems & Replacement
of New wash basin

Yours obediently.

L. Aparna.

Bpharm I year.

Date 1-30/10/2021

To

The Principal

Avanthi Institute of pharmaceutical sciences

Gunthapally

Subject :- Thanks giving feedback regarding providing curtains due to improve view of board using projector.

I am D. Shruthi, K. Rahul from B. pharmacy 3rd year. We are paying a great thanks to arranging the curtains so early

Thanking you

Yours sincerely

D. Shruthi

K. Rahul

B. Pharmacy 3rd Year



AIPS/GRC/04/2021-22.

Date: 11-12-2021

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 13-12-2021 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.


Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related about to maintain grass properly in ground.
- To discuss matter related about the breakage of window glasses.
- Any other matters with the discussion on Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Date:- 6/12/2021

To,

The Respected Principal,

Avanthi Institute of Pharmaceutical Sciences,

Gunthapally.

Subject:- To maintain ground properly as the grass is over grown & the trees need pruning.

Sir,

I am B. Madhav Reddy from B-pharm IVth year. As the grass is over grown & trees pruning. So, i request management to maintain the ground properly and take care of it.

Thanking You.

Yours faithfully,
B. Madhav Reddy,
B-pharm IVth year.

Fwd to Mr


To
The principal,

Date: 2/12/2021

Aranthi Institute of pharmaceutical Sciences
Ganthapally.

Sub: Window Glass Breakage.

Respected Sir,

I am P. Sudguna from pharms D 3rd year. I
would like to bring to your notice about the
breakage of window glasses in our floor. please
any necessary as soon as possible

Thank you sir.

Yours faithfully

P. Sudguna.

Pharm D 3rd year.

Fwd to Mr




AIPS/GRC/04/2021-22

Date: 13-12-2021

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 13-10-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Action on the items from previous meeting minutes.

Item 1: To discuss matters related to maintain grass properly in ground.

Resolution:

It was discussed to look into the problem addressed by B.Pharm 3rd year student B.Madhav Reddy, regarding maintenance of grass in ground. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task within a day. The complaint was resolved by cutting off the excess grass in the ground.

Item 2: To discuss about the breakage of window glasses.

Resolution:

With reference to the complaint filed by pharm D 3rd year student P.Sadguna, The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. the committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and to check that the broken window glasses were replaced.



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PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana



The tentative date for next meeting was planned by Principal and is scheduled for February 2022

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2.	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	M. SANGEETHA	STUDENT	MEMBER	



PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.

Date:- 22/12/2021

To,

The Respected Principal,
Awanthi Institute of pharmaceutical sciences,
Gunthapally.

Sub:- Thanks giving regarding to maintain ground properly
& the trees pruning.

Respected Sir,

I am B. Madhav Reddy from B-pharm IVth year. I
would like to convey my gratitude for taking such a
quick action by clearing over grown grass in the ground
& the trees are pruned successfully by considering our
request.

Thanking you,

Yours faithfully,
B. Madhav Reddy,
B-pharm IVth year.

Date: 29/12/2021

To,

The principal sir,

Avanthi Institute of pharmaceutical sciences

Gunthapally.

Sub: Thanks giving regarding window glass breakage

Respected sir,

I am P. Sudguna from pharm-D 3rd year

I would like to convey my gratitude for taking such a quick action and repairing the window glasses and considering our request.

Thanking you sir.

Yours faithfully,

P. Sudguna.

pharm-D 3rd year



AIPS/GRC/05/2021-22.

Date: 12-02-2022

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 14-02-2022 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.


Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related about the quality of food in canteen.
- To discuss matter related about the replacement of beds in girls rest room .
- Any other matters with the discussion on Chairman.



Copy to:

1. All HOD'S
2. IQAC
3. Office


PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Date: - 10/02/2022

To

The Principal,

Avanthi Institute of Pharmaceutical Sciences,
Gunthapally

Hyderabad

Subject :- To improve the quality of food in canteen.

The reason for writing this letter is to inform you that to improve the quality of food in canteen.

I am R. Deepika from B-Pharmacy 1st year. I am staying in college hostel from since 10 days college canteen food not good & so of my friends suffering with serious stomachache. So please take action on the canteen food.

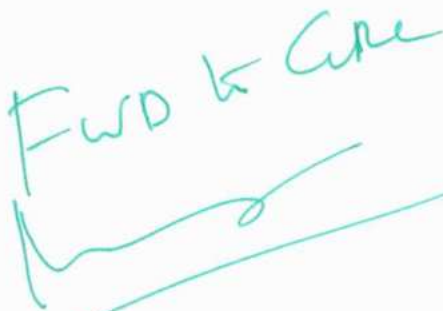
Thanking you sir,

Yours faithfully

R. Deepika

B-Pharmacy

1st year

FWD to Canteen


Date:- 09/02/2022

To

The Principal Sir,

Avanathi Institute of Pharmacy

Subject:- Replacement of beds in girls rest room.

I am P. Shaovani studying Pharm-D 2nd year.

In girls rest room beds are not proper and the fans are also not working and the rest rooms were also not neat & clean.

So, please reduce these problems Sir.

Thanking you

Yours faithfully

P. Shaovani

Pharm-D
2nd year

Fwd to Sir



AIPS/GRC/05/2021-22

Date: 14-02-2022

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 14-02-2022 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2021-22. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Action on the items from previous meeting minutes.

Item 1: To discuss matters related to maintain quality of food in canteen.

Resolution:

It was discussed to look into the problem addressed by the B pharmacy 1st year, student R.Deepika, regarding maintenance of quality of food in canteen. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task within a day. The complaint was resolved by instructing the canteen management to provide quality food.

Item 2: To discuss about the replacement of beds in girls rest room.

Resolution:

With reference to the complaint filed by Pharm. D 2nd year, student ,P.Sharvani The Grievance and Redressal committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and to check that beds were replaced in girls rest room.



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R.R. Dist. Telangana.

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The tentative date for next meeting was planned by Principal and is scheduled for April, 2022.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y.JAYAPRADA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K.USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T.MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	M.SANGEETHA	STUDENT	MEMBER	



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.

Date:- 28/02/2022

To

The Principal

Avanthi Institute of Pharmaceutical Sciences

Guntthapally,

Hyderabad.

Subject :- Thankful feedback regarding immediate action for providing healthy & hygienic food in canteen.

I am R. Deepika from B-Pharmacy 1st year.

Respected principal sir thankfull for taking immediate action & providing good & hygienic food in canteen.

Thanking you sir.

Yours faithfully

R. Deepika

B-Pharmacy

1st year

Date :- 16/03/2022

To

The Principal Sir,

Avanthi Institute of Pharmaceutical Science.

Gunthapally

Subject :- Thankfull feedback regarding immediately action of replacement of beds in girls rest rooms.

We are 2nd year Pharm-D students of Avanthi Institute of pharmaceutical science as before we had raised a problem of replacement of beds in girls rest room.

Thanking you

Yours faithfully

P. Shaovani

Pharm-D

2nd year



AIPS/GRC/01/2020-21

Date:10-10-2020

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 12-10-2020 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2020-21.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman




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- PRINCIPAL
Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.

Copy to:

1. All HOD'S
2. IQAC
3. Office



AIPS/GRC/01/2020-21

Date: 12-10-2020

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 12-10-2020 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21.

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2020-2021.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2020-21. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



[Handwritten signature]

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Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



	Research related issues, etc.
Extensions and extra curricular	Alumni registration an award of non-academic credits, physical education ,etc
Amenities and maintenance	Hostel facilities -allocation of rooms ,the standard of a meal, wi-fi internet connectivity, utility-stores, computer facilities, drinking water, sanitation and hygiene , maintenance, medical facilities ,etc
Placements & internships	On campus or off – campus interviews, soft skills training, internships, etc.
General administration	Collection of fee on –line fee payment gateway, id card, scholarship, HR - related issues, transportation, etc.
Other related issues	Safety & amp; security , discipline, misbehaviours, emergency services, etc.

Formation of the Grievance Redressal Committee (GRC)

A grievance redressal committee shall be established to deal with the complaints of students/teaching or boo-teaching staff: The Committee shall consist of the following members nominated by the employer:

- The Principal of the college - Chairman.
- One Professor shall act as Coordinator.
- At least three committee members must be senior teaching professors nominated by the principal
- A student:- A representative from among students of the college to be nominated by the Principal based on academic merit or Competence in sports or performance in co-curricular activities.

Meeting of the Committee

(i) The Committee shall meet at least twice every academic year.

(ii) The chairperson of the Committee can call a special meeting at any time upon written request of not less than one-third of the total number of members of the Committee, on a date not later than 15days after receipt of such requisition by the chairperson.



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Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



Method

The following procedure shall be followed for the investigation or inquiry of the complaints received by the GRC

- Once received, the complaint shall be determined, reviewed, and conveyed to the department/office/individual responsible for the substantive role of the claim, requesting that the grievance be investigated and resolved within a specified time, or no later than seven days from the date of receipt of the grievances complaint.
- In the case of a grievance received through a suggestion or grievance box, the box should be opened in the presence of a committee members including a student
- * The Grievance Redressal Committee shall coordinate, supervise, and ensure that grievances are resolved on time. Depending on the severity of the complaint, the Grievance Redressal Committee may follow up on it daily with reminders before it is finally resolved
- The Grievance Redressal Committee will review the redressal mechanism in depth. If the Committee satisfied with the solution provided by the relevant department/office/individual, the committee will notify the grievant in writing and the matter will be considered closed until the grievant shows approval of the resolution at this stage.
- If the Grievance Redressal Committee is not pleased with the solution issued by the respective department/office/individual, or upon the grievant written request .The committee will schedule a hearing and notify the college/department/office/individual, as well as the grievant, via letter. If the committee determines that additional information or testimony is required to decide after the hearing, it will request that the parties send that information. In this case, the trial will be continued until the necessary documents are received.
- After the hearing or investigation, the grievance redressal committee shall use its best efforts to work out a resolution of the issues involved with the parties named in the grievance application pass an order indicating the reasons for such order, as may be deemed fit.



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Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.

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GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2.	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	P. VAMSHIKRISHNA	STUDENT	MEMBER	



PRINCIPAL

PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AIPS/GRC/02/2020-21

Date: 05/12/2020

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 07-12-2020 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

1. Action on the items from previous meeting minutes.
2. To discuss on matters related to loss of money of student in class room
3. To discuss on matter related to cricket pitch and ground .
4. Any other matters on discussion to chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office




PRINCIPAL

PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Date :- 2/12/2020

To.

The principal

Avanthi Institute of pharmaceutical Science

Gunthapally (V), Abdullapurmet (M),

Ranga reddy,

Sub:- lost of money of student in classroom.

Respected Sir.

I am Y. Meghana-pharm-D-3rd year.
Studying in AIPS. Here I am inform you that I
lost my money (500/-) in the class. so, please, inform
all members in class room and those who seen
please submit to class incharge.

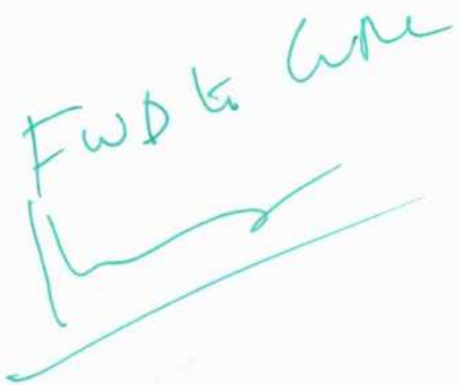
* please check the cc footage.

Thanking You.

Your faithfully

Y. Meghana

pharm-D-3rd year

Fwd to Mr


Date:- 01/12/2020

Grunthapally

To,

Respected Principal,

Avanthi institute of Pharmaceutical sciences

Grunthapally, Hyderabad.

Sub: Regarding cricket pitch And ground

Respected sir

I am H. Vaibhav - B Pharm - 3rd year

Here we are requesting you to provide a good cricket pitch & ground And a new cricket kit for the campus students to improve our sports skills.

Sir, Please kindly requesting And hoping to fulfill our Request.

Thanking you,

Yours's obediently,
H. Vaibhav B-Pharm
III year.

FWD to Mr




AIPS/GRC/02/2020-21

Date: 07/12/2020

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 07-12-2020 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

1. To discuss matter related about loss of money.

Action taken: The lost money which has been searched and given back to the student.

Resolution :


It was discussed to look after the problem addressed by Y.Meghana of Pharm D 3rd year, regarding to search the lost money. The Grievance and Redressal Committee has called upon the concerned work supervisor and Administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest

Item 2: To discuss on matters related to provide cricket pitch and ground.

Resolution:

It was discussed to look after the problem addressed by H.Vaibhav, of 3rd year B.Pharm regarding to provide cricket pitch and ground. The Grievance and Redressal Committee has called upon the concerned work supervisor and Administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest. Work supervisor are advised to complete the task within a day.




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist., Telangana.

Committed to Excellence in Technical Education



The tentative date for next meeting was planned by Principal and is scheduled for February 2021.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	P. VAMSHIKRISHNA	STUDENT	MEMBER	



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
R.R. Dist.

Committed to Excellence in Technical Education

Date : 9/12/2020

To.

The principal Sir

Avantli institute of pharmaceutical sciences

Guntapally (V), Abdul (M)

R.R (dist).

Sub: Thanks giving regarding of lost of money

Respected Sir,

I am Y. Meghana, from pharm-D - 3rd year
Here I am thanking you that I got back my
money. Thanks for special checking.

Thanking You Sir.

Yours Sincerely

Y. Meghana
pharm-D - 3rd year.

Date:- 28/01/2021

Gunthapally

To,

Respected principal,

Avanthi institute of pharmaceutical sciences,

Gunthapally, Hyderabad

Sub: Thanking you for providing cricket pitch & New
cricket Kit.

Respected sir,

I am H. Vaibhav - B Pharm - 3rd year

Here we are thanking you for providing the
cricket pitch & New cricket Kit for the campus
students. Thank you for fulfilling our Request sir.

Thank you

Yours obediently,

H. Vaibhav

B-Pharm

III year.



AIPS/GRC/03/2020-21

Date: 05/02/2021

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 08-02-2021 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

1. Action on the items from previous meeting minutes.
2. To discuss on matters related to provide hot water to hostel students
3. To discuss on matter related to replace taps in washroom
- 4..Any other matters on discussion to chairman.



PRINCIPAL

Copy to:

1. All HOD'S
2. IQAC
3. Office



PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Date :- 4/2/2021

To,

The principal

Avanthi Institute of Pharmaceutical Sciences.

Eunthapally.

Subject :- provide hot water to hostel students

I am B harika B pharm 1st year. I request you to provide hot water for hostel students as it becomes mandatory in winter season.

Thanking you,

yours Obsequiously

B. Harika

B pharm 1st yr

FWD to KRL



Date:- 2/02/2021

To,
The principal,
Ananthi institute of pharmaceutical sciences,
Gorthapally,

Subject:- Taps in washroom

I am B. Saimanisha B. pharm - 1st year

As we are facing problem in the washroom regarding the taps leakage and also washrooms are not hygienic so please take action regarding above issues

Thanking you,

yours obediently

B. Saimanisha

B. pharm - 1st year

FWD to CMC



AIPS/GRC/03/2020-21

Date: 08-02-2021

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 08-02-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

1. To discuss matter related to provide hot water to hostel students

Action taken: The hot water problem is fixed.

Resolution :

It was discussed to look after the problem addressed by B.Harika of 1st B pharmacy ,regarding to resolve the hot problem issue in hostel.The Grievance and Redressal Committee has called upon the concerned work supervisor and Administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest

Item 2: To discuss on matters related to replace the taps in wash room

Resolution:

It was discussed to look after the problem addressed by B.Sai Manisha ,Pharm D 2nd year,regarding to replace new taps.The Grievance and Redressal Committee has called upon the concerned work supervisor and Administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest. Work supervisor are advised to complete the task within a day.



Committed to Excellence in Technical Education

Principal
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



The tentative date for next meeting was planned by Principal and is scheduled for April 2021.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	P. VAMSHIKRISHNA	STUDENT	MEMBER	



PRINCIPAL

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Date:- 10/02/2021

To

The principle

Avanthi Institute of pharmaceutical Science
Eunthapally

Subject :- Thanks giving for providing hot water

I am B harika from B pharmacy respected
principle sir thanks for taking immediate action
on this issue for providing geezar

Thanking you sir

yours obediently

B. Harika

B pharmacy .1st yr

Date :- 19/02/2021

To,

The principal,
Arunthi Institute of pharmaceutical sciences,
Gunturpally,

Subject:- Thankful feedback regarding Immediate
action of providing taps in washroom
we are B-pharm 1st year Arunthi
Institute of pharmaceutical Science. As before
we had raised a request on taps in washroom

Thanking you,

yours obediently

B-sai manisha

B-pharm 1st year



AIPS/GRC/04/2020-21

Date: 03/04/2021

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 05/04/2021 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

1. Action on the items from previous meeting minutes.
2. To discuss on matters related to matter of maintenance of medical kit in every department
3. To discuss on matter related to replacement of volley ball nets
- 4..Any other matters on discussion to chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office



PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Letter

Date : 2/04/2021

To

The principal sir,
Avarthi institute of
pharmaceutical sciences,
Gunthapally
Rangareddy

Sub: Replacement of volley ball net.

Respected sir,

I am T. Sai Kiran - B pharm - 3rd year. As our college
needed replacement of volley ball net. we are facing problems to play
volley ball without proper net. so, I kindly request to you sir to
consider our problem

Thanking you

yours faithfully

T. Sai Kiran

B-pharm 3rd year

Furd & Co


Date: 3/09/2021

To,

The principle

Aranthi Institute of pharmaceutical Sciences.

Gunthapally,

Dangasreddy.

SUBJECT: Maintenance of medical kit in Every department.

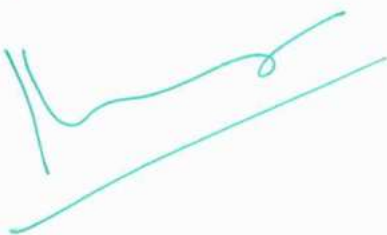
Respected sir,

I am K. Adarsh pharm-D 2nd year. The reason for writing this letter is to inform you that to maintenance of medical kit in every department. So, I am requesting you to improve the above problems.

Thanking you,

Yours sincerely,
K. Adarsh
Pharm-D
2nd year.

Forwarded to GRE/
HOD





AIPS/GRC/04/2020-21

Date: 05/04/2021

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 05/04/2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

1. To discuss matter related to maintenance of medical kit in every department

Action taken: medical kit is maintained in every department

Resolution :


It was discussed to look after the problem addressed by K.Adarsh, Pharm D 2nd year regarding to maintenance of medical kits in every department .The Grievance and Redressal Committee has called upon the concerned work supervisor and Administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest

Item 2: To discuss on matters related to replacement of volley ball nets

Resolution:

It was discussed to look after the problem addressed by T.SaiKiran, B pharmacy 3rd year student, regarding to replacement new volley ball net .The Grievance and Redressal Committee has called upon the concerned work supervisor and Administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest. Work supervisor are advised to complete the task within a day.




PRINCIPAL
AVANTHI INSTITUTE
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Committed to Excellence in Technical Education



The tentative date for next meeting was planned by Principal and is scheduled for June 2021.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2.	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	P. VAMSHIKRISHNA	STUDENT	MEMBER	



PRINCIPAL
 - PRINCIPAL
 Avanthi's Institute of Pharmaceutical Sciences
 Gunthapally (V), Hayath Nagar (M),
 Ranga Reddy Dist.

Committed to Excellence in Technical Education

Date 10/04/2021

To,
The principle,
Aranthi Institute of pharmaceutical Sciences,
Gunthapally,
Rangareddy.

SUBJECT : Thankful feedback regarding immediate for providing maintenance of medical kit in every department.

I am K. Adarsh from pharm-D 2nd year.
Here is informing that, I am very thankful towards your work, regarding immediate action for solving problem & maintenance of medical kit in every department.

Yours sincerely,
K. Adarsh
Pharm-D 2nd year

Letter

Date : 23/09/2021

To,

The principal sir,

Ananthi institute of pharmaceutical

Sciences

Gurthapally

Rangareddy.

Subject : Thankful feedback regarding immediate action for
providing volleyball net

Respected sir ,

I am T. Saikiran of B-pharm - 3rd year. As I
requested you for the replacement of volley ball net and
thanking you the immediate action for providing

Thanking you

Yours faithfully

T. Sai kiran

B-pharm - III year.



AIPS/GRC/05/2020-21

Date: 16/06/2021

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 18-06-2021 at 2.30 pm at the college conference hall to discuss the following agenda as per the complaints received.

Agenda:

1. Action on the items from previous meeting minutes.
2. To discuss on matters related to cleaning and hygiene of water storage tank
3. To discuss on matter related in water supply and sanitation facilities.
- 4..Any other matters on discussion to chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office




PRINCIPAL

PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Date :- 10/06/21
Hyderabad

To
The principal,
Aparna Institute of pharmaceutical sciences,
Gunturpally,
Hyderabad.

Sub:- Regarding cleaning and hygiene of water storage tank.

Respected sir,

We are A. Sai Chandana & Tahmina students of 3rd yr pharm-D. We want you notice that drinking water storage tank not cleaning properly. We kindly request you to solve this issue as soon as possible.

Thank you sir.

yours faithfully
A. Sai Chandana
Tahmina

FWD to WPC


Date - 14/06/2021

To
Principal Sir,
Avanathi Institute of pharmaceutical science

Subject - problems in water supply, sanitation,
facilities

I am K. Haritha B pharm III year. Here
is to inform that, the reason for writing this
letter is to improve the sanitation facilitation
including neat and clean washrooms, continuous
water supply. So I am requesting you to
improve the above problems.

Thanking you

Yours obediently,

K. Haritha

B pharm III year

FWD to CMC





AIPS/GRC/05/2020-21

Date: 18-06-2021

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 18-06-2021 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2020-21. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Item 1: Action on the items from previous meeting minutes.

1. 2. To discuss on matters related to cleaning and hygiene of water storage tank

Action taken: water storage tanks are cleaned and hygiene is maintained

Resolution :

It was discussed to look after the problem addressed by A.Sai Chandana and Tahmina Pharm D 3rd year regarding to cleaning and hygiene of water storage tank in every department. The Grievance and Redressal Committee has called upon the concerned work supervisor and Administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest

Item 2: To discuss on matter related in water supply and sanitation facilities.

Resolution:

It was discussed to look after the problem addressed by K.Haritha, B.Pharm 3rd year, regarding to providing sanitation facilities and keeping neat washrooms. The Grievance and Redressal Committee has called upon the concerned work supervisor and Administrative officer and explained the issue. The committee requested for needed support and solution to the problem in a stipulated time to dispose the grievances at the earliest. Work supervisor are advised to complete the task within a day.



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Principal
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



The tentative date for next meeting was planned by Principal and is scheduled for August 2021.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSOCIATE PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSOCIATE PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	P. VAMSHIKRISHNA	STUDENT	MEMBER	



Principal
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.

Committed to Excellence in Technical Education

Date :- 29/06/21
Hyderabad.

To

The principal

Avanthi Institute of pharmaceutical sciences

Eunthapally

Hyderabad.

Sub :- regarding thanking for responding immediately and solving the issue of water storage tank cleaning.

Respected sir,

We are A. Sai Chandana and Tahmina students of 3rd yr Pharm-D. We want to thank you for responding and solving the problem of water storage tank cleaning.

Thanking you sir,

Yours faithfully
A. Sai Chandana
Tahmina

Date = 24/06/2021

To
The principal Sir,

Avanthi Institute of pharmaceutical sciences

Subject: Thankful, feedback, regarding immediate action for providing sanitation facilities and keeping neat washroom and also immediate water supply.

I am K. Harshitha, B pharm III year.
Here I'm informing that, I am very thankful towards your work, regarding immediate action for providing & solving problem & sanitation facilities

Yours obediently,
K. Haritha T
B pharm III year.



AIPS/GRC/01/2019-20

Date:10-10-2019

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform al the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on 12- 10-2019 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2019-20.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman

Copy to:

1. All HOD'S
2. IQAC
3. Office




PRINCIPAL

- PRINCIPAL
Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AIPS/GRC/01/2019-20

Date:12-10-2019

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 12-10-2019 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2019-20

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2019-2020.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2019-20. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine grievances and also the matters of psychological harassment by faculty, up to a satisfaction level so as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.


Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.




- PRINCIPAL
Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.

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GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSISTANT PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	R. TARUN KUMAR	STUDENT	MEMBER	



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Abdullapurmet (M),
Ranga Reddy Dist.



AIPS/GRC/02/2019-20

Date: 17-08-2019

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 20-08-2019 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.


Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related about to provide RTC buses for college.
- To discuss matter related about to provide shuttle coat and tool kit to students.
- Any other matters with the discussion on Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office




PRINCIPAL
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Date: 15/08/2019

To

The Principal

Avanthi Institute of Pharmaceutical Science

Gunthapally

Sub:- Provide RTC buses for college

I am K. Rakesh of B. Pharmacy I year requested you to provide RTC buses for college. It is very difficult to come to college for students. I am coming from Pedda Amberpet village

Thanking you sir

Yours Sincerely

K. Rakesh

B. Pharmacy - I year

FWD to Mr



Date: 14/08/2019


To
The principal
Avanthi Institute of pharmaceutical sciences
Gunthapally

Subj: provides shuttle coat & tool kit to students

Respected sir,

I am B. Akshay & P. Pranay from
Bpharm 1st year . please provide a shuttle coat
and as well as a tool kit for our Avanthi college.
we kindly requesting to provide the above
things sir.

Thanking you sir,

FWD to CME


Yours faithfully
B. Akshay &
P. Pranay
Bpharm 1st year



AIPS/GRC/02/2019-20

Date: 20-08-2019

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 20-08-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Action on the items from previous meeting minutes.

Item 1: To discuss matters related to provide RTC buses for college.

Resolution:

It was discussed to look into the problem addressed by the B Pharmacy 1st year student K. Rakesh regarding to provide RTC buses for college. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task within a day. The complaint was resolved.


Item 2: To discuss about providing of shuttle coat and tool kit to students.

Resolution:

With reference to the complaint filed by B pharmacy 1st year students B. Akshay and P. Pranay, The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and informed him about the problem.



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AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2.	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSISTANT PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	R. TARUN KUMAR	STUDENT	MEMBER	



PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayathnagar (M),
Ranga Reddy Dist.

Date 11/09/2019

To

The Principal

Avanthi Institute of Pharmaceutical Science

Gunthapally.

Sub: Thanks giving feed back for providing RTC buses
for college.

I am K. Rakesh of B. Pharmacy. I am coming from
Pedda Amberpet village. I requested to provide RTC buses
for college. Thanks for providing RTC buses for college.

Thanking you Sir.

Yours Sincerely
K. Rakesh

Date: 4/09/2019

To
The principal sir,
Aranthi Institute of pharmaceutical sciences
Gunthapally,

Subj: Thankful feed back for providing shuttle
coat and tool kit to students.

Respected sir,

I am B. Akshay and P. Pranay from
Bpharm 1st year. Thank you sir for taking
immediate action and for providing us
shuttle coat and tool kit for students.

Thanking you sir,

your's faithfully

B. Akshay

P. Pranay

Bpharm-1st year



AIPS/GRC/03/2019-20

Date: 14-10-2019

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 16-10-2019 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related to change of benches in classroom.
- To discuss matter related to provide additional badminton rackets for our college .
- Any other matters with the discussion on Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office




PRINCIPAL
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana

Dt :- 9/10/19

TO

The principal

Avanthi Institute of pharmaceutical sciences.

Abdullapurmet, Gunturapally.

Subject -

changes of Benches in classroom.


Respected principal sir,

I am M. Saketh Reddy - pharm - D 1st year

I want to convey that our class Benches are very old, uncomfortable to sit and not enough space is available so,

I kindly request you to provide new Benches according to our class.

Thanking you

Fwd to Mr


Yours obediently

M. Saketh Reddy

pharm - D 1st year.

Date:- 11/10/19

To

The principal,
Avanthi Institute of pharmaceutical sciences,
Gunthapally,
Hyderabad

Subject:- Additional Badminton rackets in our college
Respected sir,

I am K. Satish from B-pharm - 2nd year. Sir
there is a need of some additional badminton
rackets in our college because there is no
proper stock of them. There is an inconvenience
during sports

Thanking you

Yours obediently,

K. Satish

B-pharm-2nd year

Fwd to Mr
11/10/19



AIPS/GRC/03/2019-20

Date: 16-10-2019

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 16-10-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Action on the items from previous meeting minutes.

Item 1: To discuss matters related to replace the benches in classroom.

Resolution:

It was discussed to look into the problem addressed by the Pharm D 1st year, student M, Saketh Reddy, regarding to replace the benches. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task within a day. The complaint was resolved by providing new benches .

Item 2: To discuss about providing of additional badminton rackets .

Resolution:

With reference to the complaint filed by K. Satish , B.Pharm 2nd year. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and informed him about the problem .



Committed to Excellence in Technical Education

Principal
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana



The tentative date for next meeting was planned by Principal and is scheduled for December 2019

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSISTANT PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	R. TARUN KUMAR	STUDENT	MEMBER	



Principal
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Abdullapurmet (M),
Ranga Reddy

DT :- 31/10/19

TO

The principal

Avanithi Institute of pharmaceutical sciences
Abdullapurmet, Gunturapally.

Subject - Thankful feedback regarding immediate
Action for change of benches in classroom

Respected principal Sir,

Myself M. Saketh Reddy from pharm - D 1st
year, I want to convey my gratitude for
resolving the problem of our class in less part of
time. Thankyou Sir for providing new benches to
our class.

Thank you

Yours faithfully

M. Saketh Reddy

pharm - D 1st year.

Date:- 21/10/19

To

The principal,
Avanthi institute of pharmaceutical sciences,
Guruthapally,
Hyderabad.

Sub: Thankful feedback regarding immediate
action of providing additional badminton rackets

Respected Sir,

I am K. Satish from B-pharm 2nd year. As before
we had raised a request on providing additional
badminton rackets I would like to convey my
regards.

Thanking you.

Yours obediently

K. Satish

B-pharm - 2nd year



GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 11/12/2019 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related to change the bus stop point.
- To discuss matter related to fixation of classroom window doors.
- Any other matters with the discussion on Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office




PRINCIPAL

PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Date :- 4/12/2019

To,

The Principal Sir,

Avarthi Institute of Pharmaceutical Sciences,
Gunthapally.

Subject :- changes of Bus stop point.

Respected Sir,

I am K. Vaishakh & C. Poashanth
from B-pharmacy 3rd year. As we are facing a
problem with Bus stop point, so many students are
suffering from this problem. So we are kindly
requesting to change the bus stop point.

Thanking you sir,

Yours faithfully

K. Vaishakh

C. Poashanth

B-Pharmacy
3rd year

FWD to Sir

Date:- 6/12/2019

TO,

The Principal,
Amanthi Institute of Pharmaceutical Sciences,
Gunthapally,
Hyderabad.

Sub:- Proper fixation of classroom window doors

Respected Sir,


I am D. Anusha from pharm-D IInd year. As our class needed fixation of window doors and replacement of new window doors and we are facing lot of problems, so please kindly consider our request.

Thanking you,

Yours obediently,

D. Anusha

Pharm-D IInd year.

FWD to CME




AIPS/GRC/04/2019-20

Date: 11/12/2019

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 11/12/2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2019-20. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Action on the items from previous meeting minutes.

Item 1: To discuss matters related to change of bus stop point.

Resolution:

It was discussed to look into the problem addressed by the B Pharmacy 3rd year, students K. Vaishakh and C. Prashanth, regarding to change of bus stop point. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task within a day. The complaint was resolved by changing of bus stop point.


Item 2: To discuss about providing of window doors .

Resolution:

With reference to the complaint filed by Pharm D 2nd year, student D. Anusha. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and informed him about the problem and replaced with new window doors.



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PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



The tentative date for next meeting was planned by Principal and is scheduled for February, 2020.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER	
6.	K. USHA	ASSOCIATE PROFESSOR	MEMBER	
7.	T. MADHURI	ASSISTANT PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	R. TARUN KUMAR	STUDENT	MEMBER	



- PRINCIPAL
Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hyderabad (M),
Ranga Reddy Dist.

Date:- 4/01/2020

To

The Principal Sir,
Avarathi Institute of Pharmaceutical Sciences,
Gunthapally.

Subject:- Thanks giving feedback regarding to changes
of bus stop point.

Respected Sir,

I am K. Vaishakh & C. Poashanth
from B-pharmacy 3rd year. As we are happy to
receive quick response regarding to changes of
Bus stop point from principal sir. Now it is easy
and helpful to students

Thanking you Sir,

Yours faithfully

K. Vaishakh

C. Poashanth

B-Pharmacy

3rd year

Date :- 28/12/2019

To

The Principal,
Awanthi Institute of Pharmaceutical Sciences,
Gunthapally,
Hyderabad.

Sub:- Thanking for the fixation of window doors.

Respected Sir,

I am D. Anusha from Pharm-D IInd year. I would like to convey my regards to the management for repairing the window doors in our classroom.

Thanking you.

Yours obediently,

D. Anusha,

Pharm-D IInd year.



AIPS/GRC/01/2018-2019

DATE:07-06-2018

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

This is to inform all the committee members that there will be a meeting at the college conference hall and all the members of the committee are requested to attend the meeting on

09-06-2018 at 2.30 pm.

Agenda:

1. Formation of the Grievance Redressal Committee for the academic year 2018-19.
2. Awareness program on Grievance Redressal mechanism.
3. Any other topic with the permission of the Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office



PRINCIPAL

- PRINCIPAL

Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AIPS/GRC/01/2018-2019

DATE: 09-06-2018

MINUTES OF GRIEVANCE AND REDRESSAL COMMITTEE MEETING

The meeting of the Grievance and Redressal committee was held on 09-06-2018 at 2:30 p.m. in the college Conference Hall. The Chairman extended a warm welcome to the members of the committee. He addressed the present members to look into the complaints lodged by the students and to resolve such issues in the college for the academic Year 2018-19

The Committee discussed the following agenda at the meeting:

Item-1

Formation of the Grievance Redressal Committee for the academic year 2018-19.

Resolution:

It was discussed to reconstitute the Grievance Redressal Committee for the academic year 2018-19. In every department, a few faculties are formed to look into the problems faced by the students in the campus. The committee should settle genuine as to create a healthy relationship among the students in the campus. The grievance will include any matter related to the student. The committee is advised to contribute effectively to dispose the grievances at the earliest. The number of grievances settled or pending will be reported to the Principal/Director.

Item-2

Awareness program on Grievance Redressal mechanism.

Resolution:

As per the discussions done by the members of the committee, it was agreed by the committee members to spread awareness among the students and staff about identifying and sharing any grievances by organizing awareness programs and guest lectures.



PRINCIPAL

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Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr.Y.JAYAPRADA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	Dr.JITHENDRA PATEL	ASSOCIATE PROFESSOR	MEMBER	
6.	K.SAREESH	ASSISTANT PROFESSOR	MEMBER	
7.	T.MADHURI	ASSISTANT PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	NAVEEN TAPA	STUDENT	MEMBER	



CHAIRMAN

- PRINCIPAL
Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AIPS/GRC/02/2018-19

Date: 06-08-2018.

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 08-08-2018 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related to replacement of hall.
- To discuss matter related to clean boys washroom .
- Any other matters with the discussion on Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office


PRINCIPAL

PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M)
R.R. Dist. Telangana.



Date 2/8/2018

TO

The principal

Avanthi college of pharmacy.

Guntapalle.

subject :- Replacement of class Room

we L Kishore & B. Aakash from
B pharm 3rd year here is to inform you
that the writing of this letter for replacement
of hall due to inconvenience for students
hence we request you to consider my
request for replacement of class room

Yours sincerely

L. Kishore

B. AAKASH

Bpharm 3rd year

TO,

Date 2/8/2018

The principal,

—Aravathi Institute of pharmaceutical sciences,

Gunturpally,

—Hyderabad.

Sub:- clean and hygienic Boys washrooms.

Respected Sir,

I am P. SaiTeja student at 1st year pharm-D. I am requesting to maintain clean and hygienic boys washrooms on the hall of our class Boys. please respond as soon as possible.

Thanking you sir,

yours faithfully,

P. SaiTeja.

pharm-D 1st year

FWD to CMC
1/1/18



AIPS/GRC/02/2018-19

Date: 08-08-2018

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 08-08-2018 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-19. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Action on the items from previous meeting minutes.

Item 1: To discuss matters related to replacement of hall.

Resolution:

It was discussed to look into the problem addressed by the B Pharmacy 3rd year, students L.Kishore and B.Aakash, regarding replacement of hall. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task. The complaint was resolved by replacing the hall.

Item 2: To discuss about keeping boys washrooms clean.

Resolution:

With reference to the complaint filed by Pharm D 1st year, student P.Saiteja. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and informed him about the problem and solved it.



Committed to Excellence in Technical Education

Principal
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



The tentative date for next meeting was planned by Principal and is scheduled for October 2018.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr.Y.JAYAPRADA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	Dr.JITHENDRA PATEL	ASSOCIATE PROFESSOR	MEMBER	
6.	K.SAREESH	ASSISTANT PROFESSOR	MEMBER	
7.	T.MADHURI	ASSISTANT PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	NAVEEN TAPA	STUDENT	MEMBER	



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar
Ranga Reddy Dist.

Date 24/8/2018

To

Principal,
Avanthi Institute of pharmacy,

Guntapally,

Subject: Thanks giving feedback of Replacment of
Hall.

we L. Kishore & B Akash from Bpharm 3rd
year praying great thanks for changing hall so easily.

Thank you

Yours Sincerely,

L Kishore

B Aakash

B. pharm 3rd year.

To,

Date 18/8/2018

The principal,

— Aravathi Institute of pharmaceutical sciences,
Gunturapally,
— Hyderabad,

Sub:- Regarding thanking for responding immediately and solving this issue of washrooms cleaning and maintaining them hygienic.

I am P. Sai Teja student at 1st year pharm-D. I am very much thankful to you sir, cleaning & maintaining them hygienic.

Thanking you sir,

yours faithfully,

P. Sai Teja

pharm-D 1st year



AIPS/GRC/03/2018-19

Date: 17/10/2018

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 19/10/2018 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.


Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related to provision of ramp in the campus.
- To discuss matter related to provide A.C in classroom .
- Any other matters with the discussion on Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office




PRINCIPAL
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Date: 11/10/18
Hyderabad.

To
The principal
Avanthi Institute of pharmaceutical science
Guntthapally
Hyd


Sub = provision of Ramp in the campus.

I B. Sunil of B pharmacy 2nd year. Am writing
this letter to request provision of Ramp in the
campus as disabled students are facing difficulty
in climbing stairs, so it is very necessary for them
to provide Ramp

Thank you

Yours faithfully

B. Sunil

FWD to WAC


Date:- 17/10/18

To

The principal

Avanthi Institute of pharmaceutical sciences
Gunthapally
Hyderabad.

Sub - Provide "Ac" in class rooms

Respected sir,

I am J. Sushma - pharmD I year

Sir I would like to request that there is a great need for air conditioner in class rooms. The heat makes it very difficult to stay in the class room. and we are not able to focus on studies due to heat. please install a new air conditioner in our classroom for a better environment

I will be thankful for your kind approved

Thankyou sir

FWD to CMC



Your's faithfully

J. Sushma

PharmD - I year.



AIPS/GRC/03/2018-19

Date: 19/10/2018

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 19/10/2018 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-19. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Action on the items from previous meeting minutes.

Item 1: To discuss matters related to provision of ramp in the campus.

Resolution:

It was discussed to look into the problem addressed by the B pharmacy 2nd year, student B.Sunil, regarding provision of ramp in the campus. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the issue. The committee advised the concerned Work Supervisor to complete the task. The complaint was resolved by providing a ramp.

Item 2: To discuss about providing AC in classrooms.

Resolution:

With reference to the complaint filed by Pharm D 1st year, student J.Sushma. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and informed him about the problem and provided AC in classrooms.



Committed to Excellence in Technical Education


PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist., Telangana.



The tentative date for next meeting was planned by Principal and is scheduled for December, 2018.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2.	Dr. Y. JAYAPRADA	H.R. DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B. MANJULA	HOD	MEMBER	
5.	Dr. JITHENDRA PATEL	ASSOCIATE PROFESSOR	MEMBER	
6.	K. SAREESH	ASSISTANT PROFESSOR	MEMBER	
7.	T. MADHURI	ASSISTANT PROFESSOR	MEMBER	
8.	R. ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	NAVEEN TAPA	STUDENT	MEMBER	



CHAIRMAN

PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist., Telangana.

Date: 31/10/18
Hyderabad.

To .

Principal

Ananthi Institute of pharmaceutical Science

Gulshapally

Hyderabad.

Sub :- Thanking you for providing ramp in the campus.

Respected Sir,

I B. Sunil of B-pharm 3rd year, writing this letter to thank you for responding and solving our problem of provision of Ramp in campus for disabled people or students to climb without any trouble.

I am very grateful for your help.

Thanking you.

Yours faithfully.

B. Sunil.

Date: 6/12/18

To

The principal

Avanthi Institute of pharmaceutical sciences

Gunthapally

Hyderabad.

sub - Thanking you providing Air conditioners in
class rooms

Respected sir,

I am J. Sushma - pharmD I year

I am very Thankful to you for providing Air
conditioners in our class room. Now we can focus on
studies and feeling better environment in our class
room.

Thanking you sir

Yours faithfully

J. Sushma

PharmD I year.



AIPS/GRC/04/2018-19

Date: 06-12-2018

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 08-12-2018 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related to classrooms which are covered with spider webs and dust.
- To discuss matter related to provide dustless chalks.
- Any other matters with the discussion on Chairman.



PRINCIPAL

Copy to:

1. All HOD'S
2. IQAC
3. Office

PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Committed to Excellence in Technical Education

Date:- 4/12/2018

To,

The principal,
Avanthi Institute of pharmaceutical sciences,
Gunthapally,
Hyderabad,

Sub:- Regarding to clean the classrooms are covered with
Spider webs and dust.

Respected sir,

we are G. soni, P. divya students of B. pharm-1st year. we want
you notice that the classroom are covered with spider webs
and dust. we kindly request you to solve this issue as soon
as possible.

Thanking you sir.

Yours faithfully,

G. soni
P. divya
B - pharm-1st year.

For to take


Date: 6/12/2018

To,

The principal,

Aravathi Institute of pharmaceutical sciences

Gunnthapally,
Hyderabad.

Subject: provide dustless chalks.

Respected Sir,

I am Afsha from pharm-D 4th year.

We are facing problems with dust chalks. Sir

Please provide dustless chalks to our class
rooms.

Thank you Sir.

Yours faithfully

Afsha

pharm-D 4th year.

FWD to Mr



AIPS/GRC/04/2018-19

Date: 08-12-2018

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 08-12-2018 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-19. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Action on the items from previous meeting minutes.

Item 1: To discuss matters related to classrooms which are covered with spider web and dust.

Resolution:


It was discussed to look into the problem addressed by B.Pharm 1st year, students G.Soni and P.Divya, regarding classrooms which are covered with spider web and dust. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task. The complaint was resolved by cleaning the classrooms.

Item 2: To discuss about to provide dustless chalks.

Resolution:

With reference to the complaint filed by Pharm D 3rd year, student Afsha, the Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and informed him about the problem and provided dustless chalks in classrooms.




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



The tentative date for next meeting was planned by Principal and is scheduled for February, 2019.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr.Y.JAYAPRADA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	Dr.JITHENDRA PATEL	ASSOCIATE PROFESSOR	MEMBER	
6.	K.SAREESH	ASSISTANT PROFESSOR	MEMBER	
7.	T.MADHURI	ASSISTANT PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	NAVEEN TAPA	STUDENT	MEMBER	



CHAIRMAN

PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M).
R.R. Dist. Telangana

Committed to Excellence in Technical Education

Date:- 10/12/2018

To,
The principal,
Arunthi Institute of pharmaceutical sciences,
Gunthapally,
Hyderabad.

Sub:- Regarding thanking for responding immediately and solving
the issue of classroom is covered with spider webs and dust.

Respected Sir,

we are G.soni, P.divya students of B-pharm-1st year. we
want to thank you for responding and solving the problem
of classroom is covering with spider webs and dust.

Thanking you sir,

Yours faithfully,

G.soni

P.divya

B-pharm-1st year.

Date: 12/12/18

To

The principal,

Avanthi Institute of pharmaceutical sciences,
Gunthapally,

Hyderabad.

Subject: Regarding thanking for responding
immediately and solving the issue of dustless
chalk.

Respected Sir,

I am Afsha from pharm-D 4th year
we want to thank you for responding and
solving the problem of dustless chalk.

Thank you Sir.

Yours faithfully

Afsha.

Pharm-D 4th year



AIPS/GRC/05/2018-19

Date: 13-02-2019.

GRIEVANCE REDRESSAL COMMITTEE

CIRCULAR

All the members of the Grievance Redressal Committee (GRC) are requested to attend the meeting on 15-02-2019 at 2.30 pm at college conference hall to discuss the following agenda as per the complaints received.

Agenda:

- Action on the items from previous meeting minutes.
- To discuss matter related to fixing up the computer systems in lab.
- To discuss matter related to restock the chemicals in the labs.
- Any other matters with the discussion on Chairman.

Copy to:

1. All HOD'S
2. IQAC
3. Office



PRINCIPAL

PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Date :- 8/02/2019
Hyderabad.

To
The principal
AIPS,
Gunthapally
Hyderabad.

Sub: Fixing-up the computer systems in lab.

Respected Sir,

We M. Vinay Reddy and Suraj Raj B-pharm 2nd year. I would like to request you to fixing-up the systems in computer lab which are not in proper condition.


Thanking you,

Yours faithfully

M. Vinay Reddy

Suraj Raj

B-Pharm 2nd year

FWD to Mr


Date : 7/02/19

To
The principal
Avanthi institute of pharmaceutical sciences
Gunthapally
Hyderabad

Sub : Restock the chemicals in the labs

Respected sir

I am K. Arun from pharm-D - 4th year. I would like to request to restock all the necessary chemicals which are not available in the labs.

Thank you
yours sincerely

K. Arun
pharm-D - 4th year.

FWD to HOD




AIPS/GRC/05/2018-19

Date: 15-02-2019

MINUTES OF GRIEVANCES AND REDRESSAL COMMITTEE MEETING

Minutes of the meeting of the committee held on 15-02-2019 at 2:30 p.m. in the Conference Hall to look into the complaints lodged by the students and to resolve such issues in the college for the academic year 2018-19. The Chairman heartily welcomed the members for the meeting. Further, Chairman briefed about the importance of the committee and its functions to the members. The Committee discussed the following agenda item wise at the meeting:

Action on the items from previous meeting minutes.

Item 1: To discuss matters related to fixing up the computer systems in lab.

Resolution:

It was discussed to look into the problem addressed by the B Pharmacy 2nd year, student M.Vinay Reddy and Suraj raj, regarding fixing up the computer systems in the lab. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee advised the concerned Work Supervisor to complete the task. The complaint was resolved by fixing up the computer systems.


Item 2: To discuss about to restock the chemicals in the labs.

Resolution:

With reference to the complaint filed by Pharm D 4th year, student K.Arun. The Grievance and Redressal Committee has called upon the concerned Maintenance Supervisor and informed him about the problem. The committee members contacted concerned Maintenance department supervisor to look in to the matter properly and respond immediately by assigning this task to the building maintenance supervisor and informed him about the problem and provided chemicals in the lab.



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Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



The tentative date for next meeting was planned by Principal and is scheduled for April, 2019.

GRC MEMBERS

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE	Signature
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN	
2	Dr.Y.JAYAPRADA	H.R.DIRECTOR	MEMBER SECRETARY	
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER	
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR	
4.	B.MANJULA	HOD	MEMBER	
5.	Dr. JITHENDRA PATEL	ASSOCIATE PROFESSOR	MEMBER	
6.	K.SAREESH	ASSISTANT PROFESSOR	MEMBER	
7.	T.MADHURI	ASSISTANT PROFESSOR	MEMBER	
8.	R.ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER	
9.	G. SRINIVAS RAO	PRO	MEMBER	
10.	NAVEEN TAPA	STUDENT	MEMBER	



CHAIRMAN
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.

Committed to Excellence in Technical Education

Date :- 27/02/2019
Hyderabad

To
The Principal
AIPS
Gunthapally
Hyderabad

Sub:- Thanking you for the fixing-up the computer system in lab

Respected sir,

We M.Vinay reddy and suraj raj B-pharm-2nd year. Thanking you sir for fixing the systems in the computer lab

Thanking you,

Your sincerely

M.Vinay Reddy

Suraj Raj

B. Pharm II year

Date : 28/02/2019

To

The principal

AIPS

Gunthapally

Hyderabad

Sub : Thanking for the restock of the chemicals in the lab.

Respected sir

I am K. Arun from pharm-D 4th year. I would like to convey my thanks to the management for planning the necessary chemicals in the labs.

Thanking you,
yours sincerely

K. Arun

Pharm D - 4th year